



STABILIZING VACANT PROPERTIES

YNDC – NOVEMBER 2015

OVERVIEW

- 1. IT STARTS WITH A PLAN – STRATEGIC STABILIZATION**
- 2. WHAT NEEDS DONE – DEVELOPING SITE SPECIFIC WORK PLANS**
- 3. PLANNING VOLUNTEER WORKDAYS – LOGISTICS PLANS**
- 4. PEOPLE POWER – VOLUNTEER RECRUITMENT**
- 5. GETTING THINGS READY – CUTTING AND PREPARING BOARDS**
- 6. EXECUTE – BOARD IT UP AND CLEAN IT UP**

MATERIALS PACKET

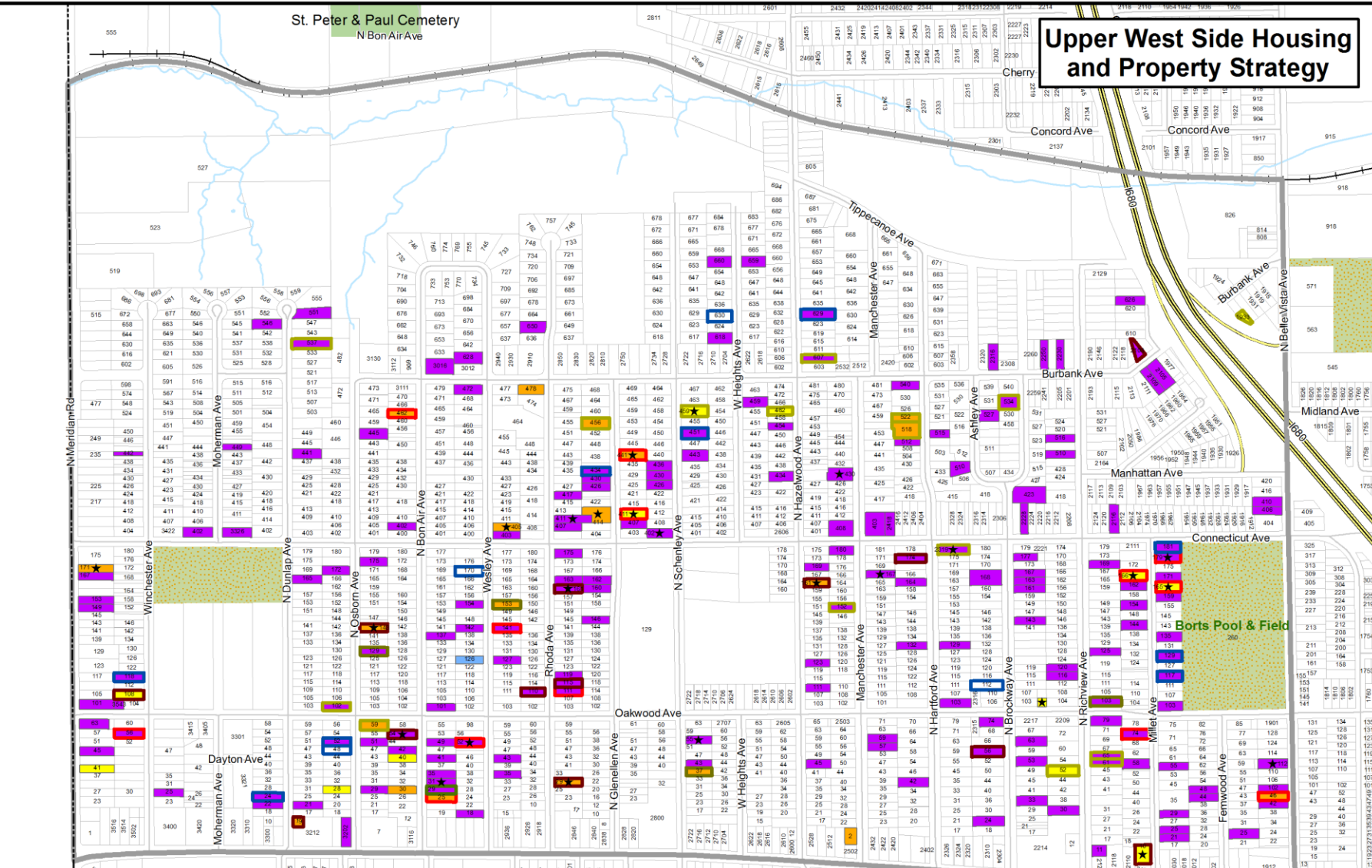
- **SAMPLE NEIGHBORHOOD ACTION PLAN – IT STARTS WITH A PLAN**
- **SAMPLE SITE-SPECIFIC WORK PLAN -- WITH BOARD-UP MEASUREMENTS**
- **SAMPLE LOGISTICS PLAN – FOR BOTTOM DOLLAR AREA WORK DAY**
- **SAMPLE WORKDAY FLIER**

IT STARTS WITH A PLAN

- **DETAILED SURVEY OF ALL PROPERTIES AND CONDITIONS:**
 - **OCCUPIED/VACANT**
 - **EXTERIOR CODE ISSUES**
 - **NEED BOARDED/CLEANED UP?**
 - **VACANT/RENTAL REGISTRATION**
 - **OVERGROWN LOT**
- **INFRASTRUCTURE CONDITIONS:**
 - **SIDEWALKS (OVERGROWN, MISSING, BROKEN)**
 - **STREET CONDITIONS (GOOD, FAIR, POOR)**
 - **STREET TREE CONDITIONS (REMOVE/REPLACE)**
 - **STREET LIGHTS OUT**
 - **ORPHAN POLES**
 - **ILLEGAL DUMPING SITES**
 - **OTHER SAFETY HAZARDS**

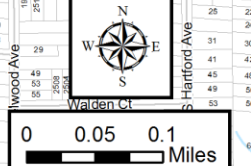
St. Peter & Paul Cemetery
N Bon Air Ave

Upper West Side Housing and Property Strategy



Legend - May 2015

- | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Primary Strategies | Secondary Strategies | ★ Top 25 Priority | — Railroad |
| Demolition via City of Youngstown (13) | Board Up (13) | --- City Limit | Lake, River |
| Demolition via Land Bank (20) | Board Up, Clean Up (13) | Neighborhood Boundary | Stream |
| Foreclosure Bond Repair (1) | Clean Up (16) | Highway | Cemetery |
| Needs Code Enforcement (172) | Paint Youngstown Outreach (13) | Highway Ramp | Park |
| | Potential Rehab (4) | Secondary Road | Other Properties |
| | Section 8 Inspection (1) | | |



Prepared by: The Center for Urban and Regional Studies
Source: Mahoning County Enterprise GIS files, YNDC

Date: 7/13/2015


Youngstown STATE UNIVERSITY
UUP
YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPORATION

WHAT NEEDS DONE

- **DEVELOP A DETAILED WORK PLAN TO CLEAN UP EACH SITE**
- **YNDC: MOBILE BOARD-UP APP ALLOWS US TO STREAMLINE WORK PLANS SO WE KNOW WHAT NEEDS DONE AT EACH SITE**
- **DEVELOP A CONSISTENT SYSTEM FOR MEASURING OPENINGS AND CONSIDER OBSTACLES**
- **CREATED BY VOLUNTEERS FOR FREE – CODE YOUNGSTOWN**
- **ENGAGE THE TECH COMMUNITY**

10/16/2015 Youngstown Neighborhood Development Corporation

381 E Boston



Removal Checklist:

- Remove weeds.
- OTHER.

General Checklist:

- Limb up overgrown trees.
- Clear out flower beds.

Boards

- #8 - 60.00W x 55.00H
- #7 - 32.00W x 40.00H
- #6 - 30.00W x 30.00H
- #5 - 30.00W x 32.00H
- #4 - 46.00W x 64.00H
- #3 - 38.00W x 83.00H
- #2 - 28.00W x 43.00H
- #1 - 64.00W x 62.00H

Address: 381 E Boston
Neighborhood: Cottage Grove
Status: Unsecured
Requested By: YNDC
Surveyed on: Sept. 21, 2015, 2:14 p.m.
Surveyed by: Latoshia Miles

PLANNING VOLUNTEER WORKDAYS

- **PREPARE A DETAILED LOGISTICS PLAN THAT IDENTIFIES ALL OF THE FOLLOWING:**
 - **THE SPECIFICS OF WHERE/WHEN YOU'RE MEETING**
 - **THE ORDER OF OPERATIONS FOR THE WORK TO GET DONE**
 - **TOOLS AND SUPPLIES YOU NEED**
- **VEHICLES YOU'RE USING AND WHAT THEY'RE FOR**
- **HOW VOLUNTEERS WILL BE BROKEN OUT INTO GROUPS**
- **LEADERS: WHO'S IN CHARGE OF WHAT AND THEIR CONTACT INFO**
- **WHAT NEEDS DONE TO PREPARE FOR THE EVENT, TO SET UP, AND TO CLEAN UP**

PEOPLE POWER

- **VOLUNTEER RECRUITMENT -- REACHING RESIDENTS:**
 - **WORD OF MOUTH**
 - **CITYWATCH – CALL LIST**
 - **DOOR TO DOOR CANVASSING AND FLYERING**
 - **WEBSITE**
 - **FACEBOOK**
 - **TWITTER**
 - **PRE-EVENT PRESS RELEASES**

PEOPLE POWER

- **VOLUNTEER SOURCES:**
 - **CONFIRM GROUPS PRIOR TO EVENT – GET COMMITMENTS**
 - **ENGAGE ALL NEIGHBORHOOD GROUPS**
 - **REACH OUT TO CHURCHES – GOOD SOURCE OF REGULAR VOLUNTEERS**
 - **COLLEGE STUDENTS – ENGAGE SOCIAL SERVICE GROUPS ON CAMPUS AND PROGRAMS THAT HAVE SERVICE/VOLUNTEER REQUIREMENTS**
 - **YOUNG PROFESSIONAL ORGANIZATIONS**
 - **SERVICE GROUPS ALREADY PRESENT IN THE COMMUNITY**



PEOPLE POWER

- **MANAGING THE VOLUNTEER EXPERIENCE:**
 - **SIGN-IN SHEETS – COLLECT AND LOG SIGN-IN SHEETS INTO A DATABASE FOR FUTURE RECRUITMENT**
 - **ORGANIZATION IS KEY TO SUCCESS – EVENT MUST BE HIGHLY ORGANIZED AND WELL EXECUTED FOR GOOD VOLUNTEER EXPERIENCE**
 - **TEAM LEADERS – MUST BE WELL VERSED IN WHAT NEEDS DONE**
 - **TAKE A GROUP PHOTO – POST TO SOCIAL MEDIA TO CELEBRATE SUCCESS**
 - **HAVE WATER – AND FOOD FOR THE END OF THE EVENT**
 - **REWARD THE VOLUNTEERS – T-SHIRTS, FOR EXAMPLE**

GETTING THINGS READY

- **CREATE A SIMPLE MAP OF ALL WORK SITES (GOOGLE MY MAPS) – ESPECIALLY IMPORTANT FOR SPREAD OUT WORK SITES**
- **USE THE WORK PLANS TO GET BOARDS CUT AND TO DETERMINE WHAT TOOLS YOU’LL NEED**
- **SOLICIT DONATIONS FOR FOOD AND BEVERAGES FROM NEIGHBORHOOD BUSINESSES**
- **PREPARE AND LAY OUT BOARDS FOR BOARD-UPS IN ADVANCE**
- **ENSURE ALL DUMPSTERS IN PLACE**

GETTING THINGS READY

- **ORGANIZE TO REVITALIZE**
- **PROCESS FOR PREPARING BOARDS:**
 - **PUT ALL WORK PLANS IN A BINDER IN ORDER THEY WILL BE BOARDED**
 - **USE MEASUREMENTS FROM WORK PLANS TO MEASURE BOARDS**
 - **USE CHALK LINES TO MARK MEASUREMENTS**
 - **CIRCULAR SAW CAN BE USED TO**
- **CUT BOARDS; PANEL SAW IS IDEAL**
- **MAKE SURE YOU MARK THE ADDRESS AND THE BOARD NUMBER ON THE BACK OF THE BOARD**
- **BARN AND FENCE PAINT (WHITE) CAN BE USED TO PAINT BOARDS**
- **CREATE AN AREA FOR LEANING BOARDS TO DRY; SORT BY ADDRESS.**

GETTING THINGS READY

- **TOOLS TO STOCK FOR BOARD-UP PREPARATION:**
 - **CHALK LINE AND CHALK -- FOR MARKING CUT LINES ON BOARDS**
 - **2 HIGH QUALITY TAPE MEASURES -- FOR MEASURING OPENINGS AND BOARDS**
 - **5-10 WOOD CRAYONS -- FOR MARKING BOARDS**
 - **5-10 LARGE BLACK MARKERS -- FOR MARKING WINDOWS AND DOORS**
 - **A GOOD HAMMER – JUST IN CASE**
 - **SCISSORS -- FOR CUTTING STRAPS ON BUNKS**
 - **WRENCH -- FOR REPLACING CIRCULAR SAW BLADES**
 - **SPARE SAW BLADES -- 24-TOOTH FRAMING BLADES**
 - **HIGH QUALITY CIRCULAR SAWS – IT PAYS TO HAVE THE RIGHT TOOLS**
 - **EXTENSION CORDS FOR SAWS – 12 GAGE PREFERRED**
 - **BARN AND FENCE PAINT OR EXTERIOR LATEX, ROLLERS, COVERS AND EXTENDERS**



TODCO

Z 6130
Truck

BRUTE

GETTING THINGS READY

- **TOOLS YOU'LL NEED FOR BOARDING UP HOUSES:**
 - **PASLODE CORDLESS FRAMING NAILERS – FOR NAILING BOARDS TO HOUSES**
 - **3" EXTERIOR FRAMING NAILS – BUY BY THE BOX, 2000+ COUNT**
 - **FRAMING NAILER BATTERIES AND CHARGERS – ALWAYS HAVE EXTRAS CHARGED**
 - **FRAMING FUEL CELLS – ALWAYS HAVE EXTRAS**
 - **1-2 PRYBARS -- FOR REMOVING OBSTRUCTIONS AROUND OPENINGS**
 - **1 SLEDGE HAMMER – SAME**
 - **6' A-FRAME LADDERS – 2 OR MORE FOR LIFTING BOARDS UP AGAINST HIGHER WINDOWS**

EXECUTE

- **NAIL UP BOARDS TO THE CORRESPONDING OPENINGS – EACH OPENING SHOULD BE PROPERLY MARKED**
- **USE LADDERS AS NEEDED TO HOIST UP BOARDS TO REACH HIGHER OPENINGS**
- **FOCUS ON ADDRESSING FIRST FLOOR ISSUES AND FRONT YARDS – ESPECIALLY IF YOU HAVE A LOT OF PROJECTS TO COMPLETE**
- **TIRE DUMPING AND BRUSH – YNDC HAS PARTNERSHIP WITH CITY**
 - **TIRES ARE RECYCLED**
 - **BRUSH TAKEN TO CITY BRUSH DUMP FOR MULCHING**



City of
Wingstown

No matter how
you see it, we
work together!





DEERE

210G
LC
MURPHY

THANK YOU

JACK DAUGHERTY
NEIGHBORHOOD STABILIZATION DIRECTOR

330.480.0423

JDAUGHERTY@YNDC.ORG

WWW.YNDC.ORG

WWW.FACEBOOK.COM/YTOWNNDC

[@YOUNGSTOWNNDC](https://www.instagram.com/YOUNGSTOWNNDC)